



DEPARTMENT OF THE TREASURY
WASHINGTON, D.C.

January 9, 2019

Re: 2018-12-115

Mr. Graham Starr
c/o MuckRock News
DEPT MR 66460
411A Highland Ave.
Somerville, MA 02144-2516

Email: 66460-54331529@requests.muckrock.com

SENT VIA EMAIL

Dear Mr. Starr:

This concerns your Freedom of Information Act (FOIA) request, submitted to Department of the Treasury, dated December 25, 2018. You are requesting the following: *“All documents, including email communications, mentioning Glitterex, glitterex.com or glitterexcorp.com, or in communication with Glitterex (@glitterex.com and @glitterexcorp.com).”*

Upon review, your request for “all documents, including email communications, mentioning Glitterex...” is too broad, and is unclear to what specific records you seek from the Department of the Treasury. Records must be described in reasonably sufficient detail to enable government employees who are familiar with the subject area to locate records without placing an unreasonable burden upon the agency. For this reason §1.5(d) of Treasury’s FOIA regulations at 31 C.F.R. Part 1, Subpart A requires that you describe the records in reasonably sufficient detail to enable employees who are familiar with the subject area of the request to locate the records without placing an unreasonable burden upon the Department. Whenever possible, a request should include specific information about each record sought, such as the date, name of the office or Bureau, title or name, author, recipients, timeframe and subject matter of the record.

Please resubmit your request containing the description of the records you seek which are maintained by the Department of the Treasury, Departmental Offices (DO); your amended request should identify ***specific Treasury office(s)/Bureau and identify the specific Treasury office official(s)***, for the records you are seeking. Upon receipt of a perfected request, you will be advised as to the status of your request.

If we do not receive an amended request from you within 30 days from the date of this letter, February 21, 2019, we will assume you are no longer interested in this FOIA request and will consider your request withdrawn. Please be advised that this action is not a denial of your request and will not preclude you from filing other requests in the future.

You may reach me via telephone at 202-622-0930, extension 2; or via email at FOIA@treasury.gov. Please reference the FOIA number 2018-12-115 when contacting our office about this request. If you choose to mail your response, please use the following address:

FOIA and Transparency
Privacy, Transparency, and Records
Department of the Treasury
1500 Pennsylvania Ave., N.W.
Washington, DC 20220

Sincerely,

Michelle Henshaw
FOIA Case Manager, FOIA and Transparency
Privacy, Transparency, and Records (PTR)